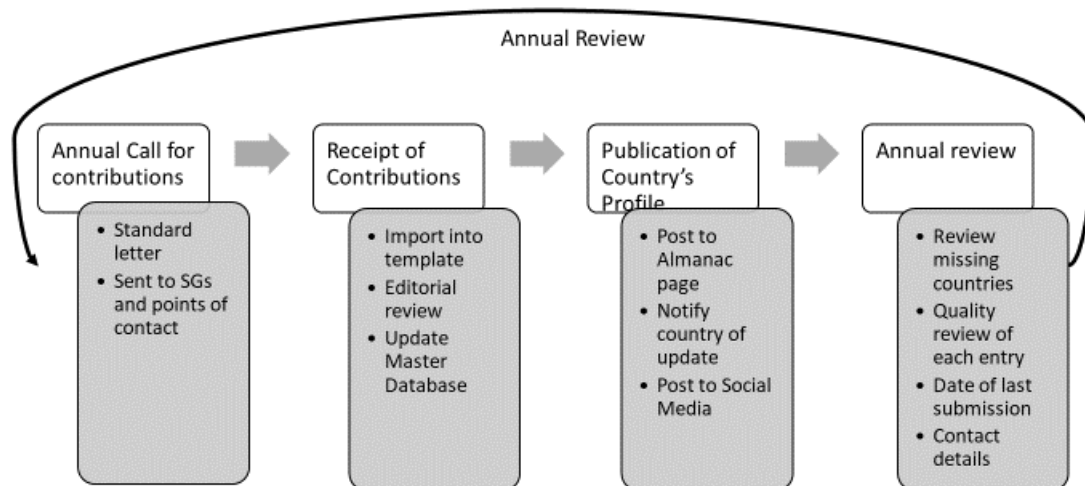


## Military Medical Corps Worldwide Almanac – Editorial Process



On an annual basis, the Editorial Manager will send a standard letter written by the Editor-in-Chief to all Surgeon Generals and their points of contact. It will include the link to guidance notes for authors of country profiles. The Surgeon General will assign the task to the author of their country profiles who will review their country profile and check if the profile represents a complete description of their country's military health system. The nominated author will send a refreshed version of their country profile to the Editorial Manager.

After receipt of the contribution, Editorial Manager will forward it to the Editor-in-Chief to review the submission and approve it for publication. The fully formatted draft of the new version will be sent to the country author for a final check.

The new information will be published on the Almanac page by the Editorial Manager. A link to the updated profile will be sent to the Surgeon General and the country author.

Finally, a notification will be placed on the "What's new?" section of the military-medicine.com home page and a post will be placed on LinkedIn.

Every year, the Editor-in-Chief and the Editorial Manager will make an annual review of the Almanac and check: if some countries are still missing, if the quality of each entry is acceptable for the website, the date of the last submission, and also the contact details for the Surgeon General.